

Is your organization looking for keynote speakers well versed in project management and general management consulting and training, with years of experience, and the ability to engage your audiences? ProjectManagementSpeakers.com is your source for dinner meeting and Professional Development Day (PDD's) speakers able to create and deliver presentations on a variety of topics.

ProjectManagementSpeakers.com offers two well qualified speakers:

- *Doug Boebinger, MSCE, PMP (PMP #3504) has over 25 years of experience as a project manager in multiple industries as well as an internationally sought after keynote speaker and corporate instructor. Mr. Boebinger has performed Professional Development Days and Chapter Meeting speaker engagements for numerous PMI chapters.*
- *Myles D. Miller MBA, MCSE, PPS, PMP (PMP #34812) has led corporations and non-profit organizations to new heights and enhanced abilities through online and in classroom professional development training. His customized online training center solutions have provided developmental skills to thousands of individuals.*

Doug Boebinger's Testimonials:

"We have had the pleasure of having Doug Boebinger present to our PMI Michiana chapter on two occasions; first a monthly dinner program, and second an 8-hour PDD. Both events were well attended, due to the subject matter presented, and for the PDD based on his previous presentation and our Board of Director's recommendation. We plan on having Doug back next year for our PDD. Thanks and Great Job Doug!" — **Ken Riches, PMI Michiana Chapter**

"Doug has presented at the Michigan Thumb Chapter Professional Development Day this fall and most recently at our January chapter dinner meeting presenting Poor Man's Monte Carlo. He took a dry topic, made it interesting and, even more amazing, made it simple and applicable to our membership. I have been able to apply what he presented at work, providing great value to me. We have received very favorable feedback and would like to have him back for our 2013 Professional Development Day." — **Rick Crawshaw, PMP, Director of Education**

"Taking this opportunity to say 'Thank You' in a big way for accepting our invitation to be our guest speaker for the April, 2015 PMI WLEC Chapter. Your topic entitled 'Black Swan (no, not the movie)' was very appropriate for our audience. Your presentation and knowledge transfer was a great fit for



many of the project PMs' work and in today's environment. Thank you again for the great presentation and knowledge share." – **PMI WLEC Board**

"Doug was our principal speaker last year at our local PMI chapter's professional development day. The feedback from our participants was so overwhelmingly positive that we retained Doug as the primary speaker again this year, and we are currently working with him to provide a PMP certification prep class to our group. Doug's mastery of all the aspects of Project Management are evident in his presentations and his responses to participants' questions. His unique delivery style keeps his audience engaged and fosters active participation from the attendees. While we have had other speakers come to our group throughout the years, Doug's enthusiasm and knowledge have made him a favorite. We would highly recommend Doug, without reservation, as a presenter/instructor for your group." — **Frank Lopes, PMP, Vice President of Programs, PMI Western Lake Erie Chapter**

Invite Mr. Boebinger to speak at your upcoming event

Below are a few topics Mr. Boebinger has presented at various PMI Chapter meetings and Professional Development Days (PDD's). Several of the topics are on IPDI's "**PM²: Poor Man's Project Management**" system approach to the numerous simpler projects that do not require the full suite of project management tools, but still need to be planned and executed to be a success in your workplace (and at home)

"Poor Man's Approach to Monte Carlo": Monte Carlo answers one "simple" question – "*what is the probability of success of your project plan meeting, its schedule and cost goals?*" To do full Monte Carlo on a project is time and cost prohibitive. However, the "Poor Man's Approach..." looks at a "Pareto" approach to the problem – get 80% of the benefit with 20% of the effort. The presentation will walk through a simplified approach that yields results that can be used in your final project planning. And there is a dice game pitting teams against each other to solidify the Poor Man's Approach to Monte Carlo concepts. *Duration: 1 hour*

"Poor Man's Approach to Earned Value": Earned Value is a powerful tool that is not used to its full effectiveness due to the (perceived) complexity and amount of information needed. The "Poor Man's Approach..." looks at a "Pareto" approach to the problem – get 80% of the benefit with 20% of the effort. If your audience isn't familiar with Earned Value, not a problem, this presentation assumes no prior knowledge of Earned Value and presents it in an intuitive way with great success. An MSExcel spreadsheet is demonstrated in the presentation which can be downloaded after the presentation. *Duration: 2 hours*

"Poor Man's Approach to Scheduling": Yes, it is blasphemy to say it, but you can develop a well planned schedule without Microsoft Project – and, dare I say, critical path technique (gasp). There, I said it. This presentation looks at a "Pareto" approach to the problem – get 80% of the benefit with 20% of the effort. A simple, straight forward method to get the team to build a schedule for their project, while building the team and project understanding at the same time. An MSExcel spreadsheet is demonstrated in the presentation which can be downloaded after the presentation. *Duration: 1 hour*

“The Black Swan” (no, not the movie): This presentation explores the concept of Risk Management dealing with very high impact, very low probability risks known as “Black Swans.” These risk events, **when** they happen (not **if** they happen), change the world – and not always for the good. The question is, do you know how to deal with the impact of the highly improbable risks known as “The Black Swan” (no, not the movie). *Duration: 1 hour*

“Emotional Intelligence: How well do you identify and control your emotions”: This presentation explores the third part of a successful leader – Emotional Capability. Technical skills and intellectual capability take you only so far to success. People who master Emotional Intelligence tend to be more successful than those who don’t. *Duration: 2 hours*

“Failure: An Essential Step to Success”: Success is not a given, but failure is. How we deal with failure will determine how successful we will ultimately be. This presentation looks at the role that trying but not succeeding plays in our eventual success and how to overcome the failures to reach that success. *Duration: 1 hour*

“Recovering Troubled Projects” (How to get out of your boss’s office – since you are already in it): This presentation looks at the necessary steps to stop the hemorrhaging and get the project back onto the path to success. The more time for the presentation, the more depth that can be explored. *Duration: 2 hour or 4 hour*

“Re-Draw The Map” (an exercise in understanding requirements, quality criteria and risk): A fun filled twist on the cause and effect of some of the most common problems on projects. The presentation starts with an interactive game to demonstrate the basics needs when determining project requirements, quality criteria and risks. This gets people out of their seats from the start. *Duration: 2 hours*

“Effectively Managing Project Stakeholders (if that is even possible)”: People are the key to project success, but they can be the biggest variable as well. The group is broken into eight teams to discuss the eight “types” of stakeholders (one per team), their effect on the project and how best to interact with them. The presentation also looks at the five phases of team dynamics and how a project manager needs to act and react to them. *Duration: 1 hour*

“Negotiation: Nobody likes it, but we have to do it”: Nobody likes to buy a car mainly due to the negotiation that is inevitable. This presentation looks at the traditional methods used in negotiation – hard vs soft and then proposed a better way: principled negotiation. Principled negotiation looks at a way to negotiate to solve the problem as opposed to win the battle. During the presentation, teams of two will get a chance to practice principled negotiation with an opposing team in a mock negotiation exercise. *Duration: 2 hours*

“Personal Time Management: What you do with your time is your decision

(believe it or not)”: Everyone gets 24 hours per day – each and every day. What you do with it is up to you. Really, it is up to you. This presentation looks at methods to determine, plan, prioritize and act to get the most out of your day – including the fun things like sleeping, eating and time with family. The more time for the presentation, the more depth that can be explored and exercises performed.

Duration: 1 hour, 2 hour or 4 hour

Myles Miller's Testimonials:

Myles is the one of the best presenters of on-line live training technology. He really keeps the learners engaged. – **Lennie Whitcomb, Corporate Learning Manager, Gannett Fleming**

Myles did a great job at facilitating this session. Kept it very engaging.
Sharon Chilcot – **Application Developer II, Highmark**

I think our employees would really benefit from sessions like these. –
Ana Exedaktilos, Corporate client

Loved the session. It kept me engaged. – **Tammy Nugent, Corporate client**



The instructor did a very good job of conveying the content of this presentation. He presented useful, realistic ideas on how to manage interruptions. Not only will this be beneficial for me, but I can also share the information with my staff members to help them, too. – **H.S. -Corporate client**

Invite Mr. Miller to speak at your upcoming event

Below are a few topics Mr. Miller has presented at various PMI Chapter meetings and Professional Development Days (PDD's).

“Assertiveness – Working with People and Not Against Them”: Do you consider yourself to be assertive? And what does being assertive mean to you? Does it mean exercising your rights all the time, every time? Or does it mean knowing when to let someone else or some other cause or outcome take precedence over your rights?

- *Learn how to Develop Your Assertiveness*
- *Practice Using Assertiveness Communication Techniques*

“Beating Procrastination – Manage Your Time, Get It All Done”: If you’ve found yourself putting off important tasks over and over again, you’re not alone. In fact, many people procrastinate to some degree – but some are so chronically affected by procrastination that it stops them fulfilling their potential and disrupts their careers. The key to controlling this destructive habit is to recognize when you start procrastinating, understand why it happens (even to the best of us), and take active steps to manage your time and outcomes better.

- *What is Procrastination?*
- *3 Steps to Conquer It...*
 - *Recognize It*
 - *Work Out Why It Happens*
 - *Learn and Adopt Anti-Procrastination Techniques*

“Effective Emails – Taming Your Inbox”: When used appropriately, email is an incredibly useful communication tool. But, many of us feel overwhelmed by the amount of mail that we receive and need to respond to. However, there are ways to manage your email so that you're more productive. We'll explore strategies for doing this, so that you can get on with the real work at hand.

- *Checking Email – When & How*
- *Reading Email -- Use Time and Simple Rules*
- *Organizing Email – File It, Forget It, Respond*
- *Using Rules to Your Advantage*
- *Developing Good Team Habits*

“Emotional Intelligence – Learning How to Be More Aware”: Know anyone who never lets their temper get out of control, no matter what problems they are facing. You might think of someone who has the complete trust of her staff, always speaks kindly, listens to her team, is easy to talk to and always makes careful, informed decisions. We'll look at why emotional intelligence is so important for anyone – and how you can improve yours.

- *What is Emotional Intelligence (EI)?*
- *Learn how to use...*
 - *Self-Awareness*
 - *Self-Regulation*
 - *Motivation*
 - *Empathy*
 - *Social Skills*

“Generational & Cultural Diversity – How to Work Well With Everyone”: In the last decade, several differences in the work habits of younger and older women across an array of occupational fields have been observed. In particular, the younger women tend to more often question workplace expectations, such as long work hours or taking work home, and they often are more open about their parenting obligations and commitments.

Some studies suggest that such differences are, in part, accounted for by workers' values shifting as they age. For example, business-management researchers found an overall change in work values as generations matured, such as giving work a lower priority in life and placing less value in feeling a sense of pride at work. Despite that finding, the study also found generational differences, such as that gen-Xers report less loyalty to their companies, wanting to be promoted more quickly and being more "me-oriented" than baby boomers.

- *Learn how to understand the generational and cultural differences that make us unique*
- *Discover practical application to use in dealing with differences in the workplace*

“Estimating Time Accurately”: Accurate time estimation is a skill essential to good project management. Usually people vastly underestimate the amount of time needed to implement projects. This is true particularly when they are not familiar with the task to be carried out. They forget to take into account unexpected events or unscheduled high priority work. People also often simply fail to allow for the full complexity involved with a job. In this session, participants will learn:

- *Fully understand the problem or opportunity to solve*
- *Estimating time methods*

“Managing Interruptions – Manage Focus and Control of Your Time”: Everyday interruptions at work can be a key barrier to managing your time effectively and, ultimately, can be a barrier to your success. Because your day only has so many hours in it, a handful of small interruptions can rob you of the time you need to achieve your goals and be successful in your work and life. More than this, they can break your focus, meaning that you have to spend time re-engaging with the thought processes needed to successfully complete complex work.

- *Why an Interrupters Log is a Good Tool*
- *Analyze and Conquer Your Interruptions*
- *Put Your Phone to Work for You*
- *Catch Your Breath*
- *Learn to say ‘No’*
- *Available and Unavailable Time*
- *“Invitation Only” Time*
- *Uncontrollable Interruptions*

“Planning Large Projects and Programs”: As projects get larger, they can reach a level of complexity where ad hoc approaches to project management become wasteful and inefficient. For these projects, project management becomes a technical discipline in its own right. To run such projects efficiently, project managers use formal project management methodologies such as PMBOK or PRINCE2.

- *Explore the standard methods to performing project management*
- *Understand the phases that must be performed for project success*
- *Acquire techniques, tips and tools that will work well when applied*

“Running Effective Meetings – Establishing an Objective and Sticking To It”: There are good meetings and there are bad meetings. Bad meetings drone on forever, you never seem to get to the point, and you leave wondering why you were even present. Effective ones leave you energized and feeling that you've really accomplished something. So what makes a meeting effective? Effective meetings really boil down to three things:

- *They achieve the meeting's objective*
- *They take up a minimum amount of time*
- *They leave participants feeling that a sensible process has been followed*

Learn how to achieve these objectives every time you have a meeting

“Prioritization – Making the Best Use of Your Time and Resources”: Prioritization is the essential skill that you need to make the very best use of your own efforts and those of your team. It's also a skill that you need to create calmness and space in your life so that you can focus your energy and attention on the things that really matter. It's particularly important when time is limited and demands are seemingly unlimited. It helps you to allocate your time where it's most-needed and most wisely spent, freeing you and your team up from less important tasks that can be attended to later... or quietly dropped. With good prioritization (and careful management of reprioritized tasks) you can bring order to chaos, massively reduce stress, and move towards a successful conclusion. Without it, you'll flounder around, drowning in competing demands.

- *Learn Simple Prioritization*
- *Explore Prioritization Tools That You Can Use Every Day*